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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

MEMORANDUM

TO: Intermediate School District Superintendents, Directors of Special Education, Michigan School for the Deaf Administrator, and Special Education Staff Responsible for Monitoring Scheduled for the 2003-2004 Special Education Monitoring Cycle

FROM: Jacquelyn J. Thompson, Ph.D., Director
Office of Special Education and Early Intervention Services

DATE: June 20, 2003

SUBJECT: 2003-04 Special Education Monitoring Schedule

The 2003-04 Special Education monitoring schedule is attached for your information and review. Initial contact was made with each ISD and agency to avoid scheduling conflict, but please review your district/agency calendars once again for possible conflicts during the time period designated for your on-site monitoring review. Staff persons responsible for monitoring are requested to contact Carol Hatch at (517) 335-0465 to confirm the time period designated for the on-site review, as well as with verification of the contact person for this monitoring process.

Thank you for your assistance in providing the requested information. If there are any additional questions, please call Kathy Barker, Interim Coordinator of Monitoring, at (517) 373-7169.

Attachment

cc: Thomas D. Watkins, Jr., Superintendent

OSE/EIS 03-12

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2003-04 Michigan Special Education Monitoring Schedule

<u>Site</u>	<u>On-Site Dates</u>
Copper Country ISD	October 7-10, 2003
Gogebic-Ontonagon ISD	October 7-10, 2003
Bay-Arenac ISD	October 20-23, 2003
Midland County ESA	October 20-23, 2003
Alpena-Montmorency-Alcona ESD	November 3-6, 2003
Lewis Cass ISD	November 3-6, 2003
Muskegon Area ISD	November 17-20, 2003
Saginaw ISD	December 1-4, 2003
Huron ISD	December 8-11, 2003
Sanilac ISD	December 8-11, 2003
Lapeer ISD	January 12-15, 2004
St. Clair ISD	January 12-15, 2004
Family Independence Agency	To be determined
Michigan School for the Deaf	To be determined

Michigan Department of Education
Office of Special Education and Early Intervention Services
Quality Assurance Program
Monitoring Unit